|  |  |  |
| --- | --- | --- |
| **FRAS COBRADAS** |  | **FRAS A CRÉDITO** |
| **FRAS. Nº** | **CLIENTE** | **HAB.** | **IMPORTE** |  | **FRAS. Nº** | **CLIENTE** | **HAB.** | **IMPORTE** |
|   |  |  |  |  |  |  |  |
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|  | **CONTADOS** | **------** |  |  |  |  |  |
| **TOTAL COBRADO** |  | **TOTAL CRÉDITO** |  |

|  |  |  |
| --- | --- | --- |
| **VALES PENDIENTES JUSTIFICAR** | **FECHA**  | **IMPORTE** |
|  |  |  |
|  |  |  |
|  |  |  |
| **TOTAL VALES** |  |

|  |  |
| --- | --- |
| **PAGOS REALIZADOS DESDE RECEPCIÓN** | **IMPORTE** |
|  |  |
|  |  |
|  |  |
| **TOTAL PAGOS** |  |

|  |  |
| --- | --- |
|  **TOTAL CAJA DÍA ( TOTAL COBROS DEL DÍA – TOTAL PAGOS DEL DÍA)** |  |
| ***Desglose***  |  |
| * + - * **EN TARJETAS DE CRÉDITO**
 |  |
| * + - * **EN EFECTIVO**
 |  |
| * + - * **EN FACTURAS VARIAS PAGADAS**
 |  |
| * + - * **EN VALES PENDIENTES JUSTIFICAR**
 |  |

|  |  |
| --- | --- |
| **ARQUEO FONDO CAJA**  | **CANTIDAD** |
|  **TOTAL FONDO CAJA** |  |
| ***BILLETES***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **200** | **100** | **50** | **20** | **10** | **5** |

 | **TOTAL BILLETES:** |
| ***MONEDAS***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2** | **1** | **0,50** | **0,20** | **0,10** | **0,5** | **0,2** | **0,1** |

 | **TOTAL MONEDAS:** |

**Sobrante: Faltante:**

**Fdo: Recepcionista turno**